



Special Olympics

*Wisconsin
South Central Area*

Sports Intern

Description: Special Olympics Wisconsin provides year-round sports training and competition for children and adults with cognitive disabilities. This unpaid internship will allow the student to assist the Sports staff in planning and implementing Area Competitions as well as training schools for coaches and athletes. A Variety of time commitments are available to meet student's academic requirements. Hours are flexible. Work load will be assigned based on availability of student.

Qualifications:

- Major in Recreation Management, Therapeutic Recreation, Physical Education or related field.
- Excellent organizational, administrative & communication skills are required.
- Experience with Microsoft Windows and Word.
- Occasional travel and some evening & weekend work is required
- This position requires some heavy lifting (over 50 pounds)
- Comfortable in casually-dressed, fun filled environment

Internship Responsibilities:

- Assist with planning and coordination of SOWI area competitions.
- Assist with the development and coordination of Sports Management Teams
- Plan and implement a Certified Coaches Training School and/or sport clinic.
- Assist with volunteer management
- Occasional clerical projects including filing, organizing, phone calling or errand running
- Serve on Games Management Team
- Other duties and responsibilities as assigned by the Regional Director of Sports

Supervision:

The Sports Intern will work under the supervision of the Regional Director of Sports in the South Central Area. Please send cover letter and resume to Special Olympics Wisconsin c/o Don Wigington at 5900 Monona Dr., Suite 403, Madison, WI 53716 or email information to dwigington@specialolympicswisconsin.org