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GENERAL SCHEDULE OF EVENTS

Saturday, April 6, 2019

8:00 am – 4:30 pm	Tournament Central	Kolf Sports Center (Upper Gym)
9:00 am – 9:00 pm	Souvenir Sales*	Kolf Sports Center (Upper Gym)
9:30 am – 5:00 pm	Team Basketball Competition	Kolf Sports Center
10:00 am – 4:00 pm	Healthy Athletes (Opening Eyes, Healthy Hearing, & Special Smiles)	Gruenhagen
11:00 am – 4:30 pm	Fun Fitness	Kolf Sports Center (Upper Gym)
8:00 am – 5:00 pm	Concessions*	Kolf Sports Center (Upper Gym)
11:30 am – 2:00 pm	Lunch	Blackhawk Commons
1:00 pm – 5:00 pm	Unified 3v3 Basketball Competition	Albee Hall
4:30 pm – 6:30 pm	Dinner	Blackhawk Commons
7:30 pm	Opening Ceremony	Kolf Sports Center (Upper Gym)
7:45 pm – 9:00 pm	Shuffleboard Demonstration	Kolf Sports Center (Upper Gym)
7:45 pm – 9:00 pm	Dance	Kolf Sports Center (Lower Gym)
11:00 pm – 7:00 am	Quiet Hours**	

Sunday, April 7, 2019

6:30 am – 8:30 am	Breakfast	Blackhawk Commons
7:30 am – 3:00 pm	Concessions*	Kolf Sports Center (Upper Gym)
7:30 am – 2:00 pm	Tournament Central	Kolf Sports Center (Upper Gym)
8:00 am – 4:00 pm	Team Basketball	Kolf Sports Center
8:00 am – 3:00 pm	Souvenir Sales*	Kolf Sports Center (Upper Gym)

* Times may change

**Quiet Hours – Coaches & athletes should be in their rooms and quiet. Violators may be asked to leave!!

MEALS

All meals will be on campus at Blackhawk Commons. If an athlete or coach has special dietary needs, please contact Brittany Hoegh at bhoegh@specialolympicswisconsin.org as soon as possible in order to give the university time to prepare for those needs.

All athletes and coaches/chaperones must wear the SOWI credentials to meals. The credentials will act as your meal tickets. At the Blackhawk Commons, please utilize the SOWI designated serving buffet lines. The specialty food areas (i.e. Pizza/Pasta line, Hot Grill line, etc.) are not open to anyone but UW-Oshkosh students.

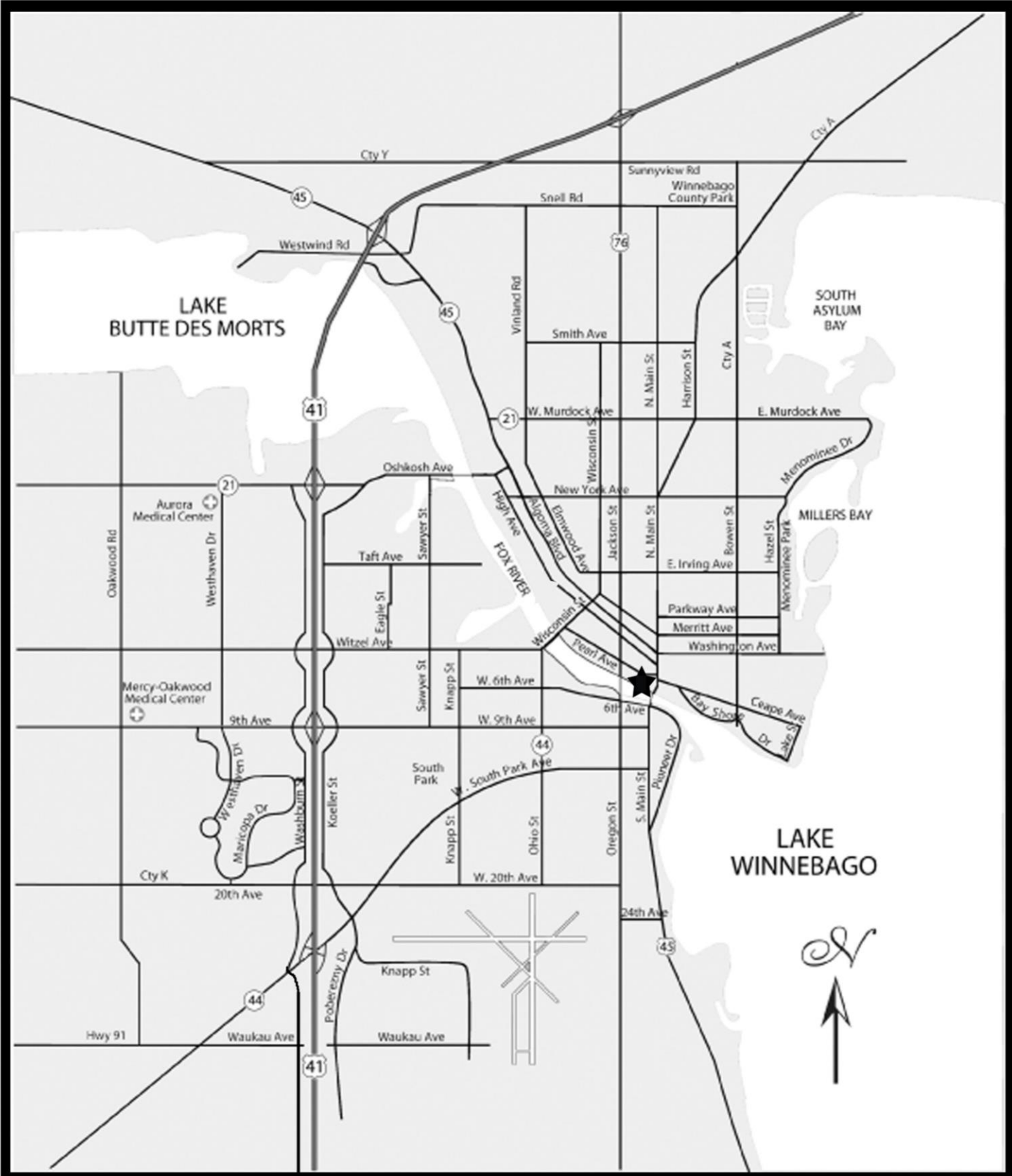
MENU

(subject to change)

Saturday, April 6	Sunday, April 7
<p><u>Lunch: 11:30 am – 2:00 pm</u> Sloppy Joes on a Bun Garden Burgers Macaroni and Cheese Caesar Salad Green Beans/ Bananas</p> <p><u>Dinner: 4:30 pm – 6:30 pm</u> Baked Rotisserie Chicken Baked Pasta Torte w/ Fontine- (baked pasta dish with spinach, tomatoes and cheese) Mashed Potatoes and Gravy Corn Relish Trays with Ranch Dip</p>	<p><u>Breakfast: 6:30 am – 8:30 am</u> Scrambled Eggs French Toast Sausage Patties Hash Browned Potatoes Apples</p>

CREDENTIALS

Credentials are provided for each registered athlete and coach. **Athletes and coaches must wear their credentials at all times (except while playing)!** Credentials are used as identification and authorization at sports venues, dining facilities, as well as at Healthy Athletes. If a credential is lost, broken or becomes unreadable, the coach and athlete should report to Tournament Central.





TEAM BASKETBALL COMPETITION

Competition – Saturday, April 6, 2019 and Sunday April 7, 2019

Please see schedule sent via Dropbox, in the pickup packets, or available at Tournament Central. The National Federation of State High School Associations (NFSHA), the Wisconsin Interscholastic Athletics Association (WIAA), and Special Olympics rules will govern all Special Olympics Wisconsin Tournament play. Reminder – all games will utilize six-minute, stop-time quarters with a five-minute halftime.

Please arrive *at least* 15 minutes prior to game time to warm up and discuss game situations with officials. Line up cards need to be submitted to the scorer's table 10 minutes prior to game time. Games will start as scheduled. Teams not ready to play 10 minutes after official designated starting times will forfeit the game. Please remember to bring your own basketballs for warm-up purposes. Also, please advise your athletes to bring their own water bottle to be used throughout competition. **WATER ONLY will be allowed on the courts.**

Location

All team games will take place at the Kolf Sports Center Courts (see schedule from Dropbox).

Team Uniforms

SOWI follows the rules outlined by NFSHA regarding uniform requirements. All players must be in proper uniforms including both a uniform top and shorts that match in color and style (i.e. nylon, mesh, lettering style, etc.) in order to compete. These rules specify that the shirt (uniform top) must be worn with legal numbers on the shirt on both the front and back of the uniform top and may not contain any advertising. Hats, long pants and jewelry are **not** to be part of athletes' uniforms and are not allowed. Any uniform modifications (such as for medical or religious reasons) must be submitted via a special needs form prior to competition weekend to be approved. **It is the responsibility of the head coach to ensure athletes are in proper uniforms before each game.** Proper court shoes are required. T-shirts worn under the uniform top must match the main color of the uniform top. Undershirts, if worn, must be white, black, or match the color of the body of the uniform (not the trim). Undershirts may be worn by some or all of the players, but must be identical if worn. They may be short sleeve or tank top (no cut or ragged edges are allowed).

Awards

Awards will be given at the end of competition for each division at the awards station in Kolf Sports Center – upper level. Medals will be presented to each athlete earning 1st, 2nd or 3rd in team competition. Ribbons will be awarded for 4th place. Those teams who would like a plaque should request one by calling Brittany Hoegh at 608-442-5683 within two weeks of the end of the tournament.

Results

SOWI will post results on the SOWI website after the tournament. Brackets will be posted and updated throughout the competition near Tournament Central in Kolf Sports Center.

UNIFIED 3V3 BASKETBALL COMPETITION

Competition – Saturday, April 6, 2019

Please see schedule sent via Dropbox or available at Tournament Central. Reminder – all games will utilize 10-minute, running-time halves with a two minute halftime. Games will be played to 20 minutes or 20 points, whichever comes first. Teams will have a maximum of 6 players (suggested four athletes, two partners). Two athletes and one partner must be on the court at all times.

Please remember to bring your own basketballs for warm-up purposes. Also, please advise your athletes to bring their own water bottle to be used throughout competition. **WATER ONLY will be allowed on the courts.**

Location

All 3v3 unified games will take place at the Albee Hall courts.

Team Uniforms

Recreational format – matching shirts required. Numbers are not required.

Awards

Awards will be given at the end of competition for each division in the lobby of Albee Hall.

Results

SOWI will post results on the SOWI website after the tournament. Brackets will be posted and updated throughout the competition near Tournament Central in Kolf Sports Center.

TOURNAMENT CENTRAL

General Registration: Saturday, April 6: Tournament Central will be in the upper gym of the Kolf Sports Center from 8:00 am – 4:30 pm on Saturday and 7:30 am – 2:00 pm on Sunday, April 7. Scratches must be turned in when Agencies register at Tournament Central. There cannot be additions at registration.

Any problems throughout the weekend should be reported to Tournament Central or Gruenhagen Main Desk or by calling Brittany at Tournament Central at (608) 509-4561.

A lost and found area will be located at Gruenhagen Main Desk and Tournament Central in Kolf Sports Center.

FILING PROTESTS AT EVENTS

1. Protests to the Games Rules Committee may only be made concerning games presentation, structure, and conduct.
2. Protests may only be made concerning competition of athletes at a venue where, within that competition, rulings are either made or not made in regard to the fairness and equity of the competition.
3. Protests must be immediately presented to the head official of the event in an oral fashion so that the event officials may be made aware of the appeal.
4. Head officials may rule on appeals immediately, but if the response of the head official does not resolve the protest, a formal protest may follow.
5. All formal protests must be submitted within a half hour of the event in question.
6. All protests must be made on the specified form.
7. All protests will be brought to the attention of the Sports Rules Committee for final resolution. The decision of this committee shall be final and binding.
8. All protests must be initiated prior to the presentation of awards.

* Please get protest forms at Tournament Central.

TEAM CAPTAIN SPORTSMANSHIP AWARDS

The Special Olympics Wisconsin (SOWI) statewide Athlete Input Council (AIC) wants to help spread the word about good sportsmanship. To this end, they are asking the Team Captain (or team representative) for each team to stop by the Team Captain lounge at IST to meet other team captains, learn more about the Athlete Code of Conduct, and pick up their stickers for the Team Captain Sportsmanship awards. Also available will be thank you cards for the Team Captains to sign to be given to the referees following the tournament.

The Team Captain Sportsmanship award will be given to a member of the opposing team immediately following each game. The Team Captain, along with input from their teammates, will choose an individual player from the opposing team whom they think most exemplifies good sportsmanship. They will present the winner with a Sportsmanship Sticker that can be displayed throughout the tournament.

More information will be available in your day-of registration packets, but please spread the word to your teams and make sure you have selected a Team Captain or representative to visit the Team Captain lounge available throughout the competition Saturday, April 6.

ATHLETE ENTERTAINMENT OVERVIEW

Saturday, April 6:

Opening Ceremony – Kolf Upper Gym – 7:30 pm

Shuffleboard Demonstration – Kolf Upper Gym – 7:45 pm

Everyone is encouraged to join SOWI staff and UW-Oshkosh students in a shuffleboard demonstration. Meet new people and learn a new sport in a low pressure, fun atmosphere! Shuffleboard is the perfect game for those athletes that are looking to try something new and fun in a more relaxed environment.

Saturday Night Dance – Kolf Lower Gym – 7:45 pm – 9:00 pm

This year's theme is Jerseys. Come dressed in your favorite player's or team's jersey and get ready to dance!

WI BOARD FOR PEOPLE WITH DEVELOPMENTAL DISABILITIES

Stop by the upper level of Kolf on Saturday from 10:00 am - 3:00 pm for information on the Wisconsin Board for People with DD including advocacy, dementia/Alzheimer's disease in individuals with ID, and more!

HEALTHY ATHLETES[®]

Fun Fitness[®] (physical therapy screen), Special Smiles[®] (oral health screen), Healthy Hearing[®] (hearing screen), and Opening Eyes[®] (eye exams) will be offered at IST free of charge on Saturday.

Special Smiles: 10:00 am – 4:00 pm
Terrace Room (1st floor of Gruenhagen)

Opening Eyes: 10:00 am – 4:00 pm
Titan Lounge (1st floor of Gruenhagen)

Healthy Hearing: 10:00 am – 4:00 pm
Library (1st floor of Gruenhagen)

Fun Fitness: 11:00 am – 4:30 pm
Kolf Sports Center (Upper Level)

If an athlete attends 3 of the 4 Healthy Athlete disciplines, they receive a SO Health medal. Athletes will receive a discipline icon sticker on their name tag when they check out of a Healthy Athlete discipline. Stop by Tournament Central in Kolf or the Healthy Athlete info table in Gruenhagen Lobby to pick up SO Health medals.

FAN ZONE

Family and friends are encouraged to stop by the Fan Zone in the upper Kolf Gym (Saturday only) to come cheer on our teams and witness the grit, determination & joy as displayed by each and every one of our athletes. Stop by to create a sign and show us what you “Cheer4”!

INFORMATION TABLE

Everyone is welcome to stop by the Information Table at Tournament Central in the upper Kolf Gym to learn more about Special Olympics Wisconsin programs, including Young Athletes, Unified Champion Schools, fitness opportunities, and more! We will also have IST information including maps and schedules.

STATE COMPETITIONS – PRESS RELEASES

Please contact the Tammy Hahn of the SOWI Marketing and Communications Department to have a press release distributed to your local media for your Agency or athlete(s) via phone at (800) 552-1324 x5903 or via email at thahn@specialolympicswisconsin.org.

SPECIAL OLYMPICS WISCONSIN ON SOCIAL MEDIA

Want to keep up with local and statewide SOWI events? Join our online community by following us on:

Twitter @sowisconsin

Facebook facebook.com/SpecialOlympicsWisconsin

YouTube youtube.com/sowisconsin

Flickr flickr.com/photos/specialolympicswisconsin/

Check out Flickr for photos and SpecialOlympicsWisconsin.org for results from the Indoor Sports Tournament!

IST FEATURE STORY

Do you know of a team or a particular athlete who has a compelling story to tell? We'd like to include an IST feature story in the upcoming Inspire e-newsletter and we could use your help identifying a team, an athlete, an inspiration. Please email Tommy Jaime at tjaime@specialolympicswisconsin.org with the details and contact information for the story idea and he will take it from there.

IMPORTANT TELEPHONE NUMBERS

Housing Information:

Gruenhagen Conference Center (920) 424-1107
(Main Desk)

Emergency Telephone Numbers:

UW-Oshkosh, Gruenhagen Hall (920) 424-1106/1107
(7:00 am – 12:00 am)

UW-Oshkosh, Gruenhagen Hall (920) 420-9364
(12:00 am – 7:00 am)

UW-Oshkosh, Police (920) 424-1212
(24 hours a day)

Medical Cell Phone Number:

Main medical (715) 204-9114

Tournament Central Phone:

Available throughout the tournament (608) 509-4561

PARKING

After the buses have unloaded at Gruenhagen Conference Center, they must move to permanent parking in Lot 7 or 13 (see map). Cars should also park in Lots 7 or 13. All cars should park on the 1st and 3rd levels of the parking ramp. Lots 15 and 13 can be used by day commuters and volunteers. No permits are required this year. No vehicles are allowed in Lots 6, 10, or 30 - including overnight.

HOUSING INFORMATION

Gruenhagen Conference Center

- a. Agencies will be assigned a block of rooms (two people per room). Coaches are responsible for individual room assignments and must complete and return a copy of the housing list to Tournament Central.
- b. Keys will be handed out at Gruenhagen upon check in. All keys must be turned in to the main desk at Gruenhagen at check-out time. Lost key = \$55.00 dollars. The main doors will be locked at midnight and room keys DO NOT open these outside doors.
- c. No pay phones will be available. House phones can be used with credit cards or phone cards. All lounges have telephones.
- d. Sheets and pillows are furnished. Each bed will have either a blanket or a bedspread. If you feel you need another blanket, bring one. If you have an athlete who is a chronic bed wetter, you must bring your own plastic sheets. You will be charged for a ruined mattress. **Remember to bring your own towels, toilet articles and other personal items. Label everything with the athlete's name and Agency number.**
- e. Gruenhagen Hall will be locked each night at midnight. All delegates must be in the dorm by then. Room keys will not open the outside doors.

CHECK-OUT PROCEDURES

Check-out will take place between 8:00 am and 3:00 pm at Gruenhagen Hall on Sunday. The following procedure should be followed:

- a. Remove all personal items from each room. Please double-check rooms for items left behind. **The less "lost & found" the better!**
- b. Make sure that all linens are left in the room. You will be charged for missing articles.
- c. Turn in keys. Lost key charges will be billed to the Agency responsible.

MEDICAL SERVICES

Coaches are responsible for having updated medical information available for each athlete in attendance. This information is to be provided by the coach if the athlete is sent to the hospital. Please make sure that the information on file regarding the athletes' medical condition, medications and physician's name and telephone numbers are current. SOWI has provided medical information forms that may be filled out and updated as necessary for each athlete. This can be found in the Competition Guide. SOWI does not require the use of these cards, but does provide them as a resource.

Medical Services

An emergency medical team will be located in the dorms and competition sites. Medical personnel will be wearing either red shirts or red vests. The medical team members are equipped to handle emergency medical problems. Go to them if you need help during the Indoor Sports Tournament.

It is important that you locate the first aid station at your venue site so you know where they are if you need them. If language is a problem and you are the translator, be sure to stay with the athlete in an emergency.

SOWI will not provide medical information on athletes attending the games.

Medication

If you have athletes who are on medication, it is essential that you know what the medication is, how much is to be taken in each dosage, and when it is to be taken.

Many Agencies request that family members divide medication for each time it is to be taken and seal it in envelopes with all the vital information (name, number of pills, kind of medication, when it is to be taken, etc.) written on the outside of the envelope. Remember that during travel time all medication should be kept with the chaperone or athlete – not packed in a suitcase!

Medical Cell Phone Numbers:

Main Medical	(715) 204-9114
Dr. Michael Clark	(715) 218-5774

If confronted with a seizure:

1. Stay Calm. Do not leave the athlete alone.
2. Protect the athlete from injury by involuntary muscle movements.
3. Do not put anything in the athlete's mouth.

Most seizures are self-limited and end after two minutes.

MEDICAL SERVICES CONT.

Important Note about the Flu

If you, a coach or an athlete with your delegation is sick, or has recently (within seven days) been sick with flu-like symptoms (fever with cough, sore throat, runny/stuffy nose, body aches), please ask them to stay home. We know this is a difficult decision to make, but it is for the safety of everyone that attends IST. Please call (800) 552-1324 ext. 5683 before Thursday, April 5 if someone from your delegation will not be attending. After April 5, please call Tournament Central. If you have any questions about the health of you or your athletes **prior** to IST, please contact Michael Clark, MD either at (715) 218-5774, or mclark911@gmail.com. Please practice thorough hand washing and other sanitary measures throughout the duration of the Games to help prevent the spread of germs.

SAFETY AND FIRE PROCEDURES

If you discover a fire:

1. Sound the alarm and leave the building by the nearest exit.
2. Call the Fire Department by dialing 9 – 911. Give as much information as you can to the dispatcher. Do not hang up until the dispatcher tells you that he or she has all the information they need. The University Police number is #1212.
3. Do not attempt to put out fires or rescue others unless you can do so safely.
4. If there is smoke in the room drop to the floor and stay low. Smoke inhalation is often fatal. Feel the doorknob before opening the door. If hot, do not open the door. If cool, brace against the door and open slowly. If heat or heavy smoke is present, close the door and remain in the room.

If you can not leave your room or exit safely:

1. Remain calm. The room is designed to withstand fire for long periods of time. Seal up the cracks around the door using wet sheets, towels or clothing to prevent smoke entering the room.
2. Hang an object out of the window [sheet, jacket, or shirt] to attract the attention of the Fire Department. Call University Police #1212 or Fire Department # 9 – 911 to report you are trapped and give your location.
3. Stay near the window and low to the ground. A wet cloth will aid in breathing if smoke is in the room.

If you can leave your room:

1. Take a wet cloth for your face to aid in breathing if you run into smoke.
2. Close the door behind you and take your keys.
3. Proceed to the nearest exit. Do not use the elevator to avoid becoming trapped. If the exit is blocked with smoke or fire, proceed to another exit. Keep low to the ground if smoke is present. Cover face with wet cloth and take short breaths.
4. Stand clear of building after evacuating and follow the directions of fire, police and residence hall personnel. Never re-enter a burning building.

2019 INDOOR SPORTS TOURNAMENT MANAGEMENT TEAM

Shirley Beyer
Sherry Boushele-Walter
Michael Clark
Linda Dahl
Pat Giegel
Laurie Hughes

Marc Nysten
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A Special Thanks to UW-Oshkosh for Their Support!

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